

Waikato Graduate Women Educational Trust

Leadership Development Scholarship for Women

1. Purpose

To support academic, professional and administrative women who are ready to take on leadership responsibilities, to attend women in leadership training or conferences that suit their role and career, for which no other funding is available to them.

2. Funding available: Up to \$3,000.

3. Closing Dates: 30 April and 30 September.

Applications must be sent to the Waikato Graduate Women Awards Committee, P.O. Box 148, Hamilton 3240, by the due date.

Applicants are responsible for ensuring that their referee sends her/his confidential reference by the due date, using the form provided on the Academic Awards page of the Waikato Graduate Women Educational Trust website.

4. Eligibility criteria

Applicants must:

- a) be women staff members who are ready to take on leadership responsibilities, employed at least 0.6 in an academic, professional or administrative position at Bethlehem Tertiary Institute, Toi Ohomai Institute of Technology, the University of Waikato or Wintec;
- b) be accepted for and/or available to attend the training or conference in their field;
- c) have no institutional funding to attend this training/conference;
- d) be holders of New Zealand citizenship, or have held permanent residence for at least two years.

5. Application process

Applicants must provide:

- a) an overview of up to 200 words, of the training or conference, summarising the benefits of attendance to the applicant and her institution;
- b) name, contact details, URL, and outline of the chosen training or conference;
- c) evidence of registration for, or eligibility to attend, the training or conference;
- d) a brief summary of costs involved in attending the training or conference and the sum applied for;
- e) name and contact details of a referee. Under usual circumstances this should be the applicant's line manager;
- f) evidence of citizenship, or permanent residence for at least two years.

6. Selection

The Awards Committee of the Waikato Graduate Women Educational Trust shall administer the Award. The Committee's decision is final.

The number of awards shall be subject to availability of funds and standard of applications.

If, in the opinion of the Committee, applications are not of an acceptable standard, no award will be made.

7. Awarding

Award winners will be informed in June for April applications, and at the end of October for September applications.

8. Recipient report requirement

Within six weeks of completion of the training/attendance at the conference, award recipients must provide a report of up to 200 words, to the Waikato Graduate Women Educational Trust. The report may be used by the Trust for publicity.